



Facility Use Regulations – Al Huda Gym

Use Requirements

1. For each facility use, a designated person will be assigned to open the Gym, to check that things are put back in order after the activity and to lock the Gym.
2. The User agrees to adhere to all regulations set forth and undertakes full understanding of them. The user also agrees to hold the highest standard of community behavior in light of the Quran and Sunnah. This includes prohibition of fighting and use of abusive language (please see General rules section for more details).

Usage Groups fees Structure (Definition):

Non- Al-Huda members: These may be out of state guests or regular community members who have not registered as members of Al-Huda Foundation.

They are asked for \$2 donation per session

Members of Al-Huda: Those people who are registered as Al-Huda members and their dues are current for the year can use the gym for free.

Tournaments: \$50 Per Hour will be assessed for the entire Gym. Max \$150 per day for sporting events. A tournament must include at least 16 participants and at least 3 teams. Facility usage should be approved and booked at least two weeks prior to the event.

Entertainment or Family Events: \$200 will be assessed with \$300 refundable deposit for events primarily related to entertainment/ Food for an 8 hour Period beginning 4pm. The person booking the facility is responsible for restoring the condition of the gym. Members of Al-Huda Foundation get 20% discount. Facility usage should be approved and booked at least two weeks prior to the event.

Al-Huda or School Sponsored events: Complimentary once BOD approves.

Donations made by check can be tax deductible. The memo in the check should say 'Gym Maintenance Donation'.

Administration & Access:

- Keys/Access Card can only be checked out by Alhuda Members
- Use of RFID's to be used to gain access to Gym facilities.
- Gym will be isolated from other parts of the building and access to adjacent classrooms, but will include access to cafeteria.
- Membership cards will be Issued based on Member ship levels



- Initially payments will be made to a lockbox based on the honor system; later on various controls will be introduced as needed.
- Small room or area to be designated for storage of sporting equipment.
- A Gym usage Committee to be set-up to prioritize the use of time slots and adjudicate in terms of conflict/ abuse of slots etc. This will be a volunteer based committee.

Timings of Use of Facilities:

Facilities are available for use subject to the following limitations:

- Normal timings 5:30am through 11:00pm. Any changes require written approval from 2 board members.
- Eman School reserves rights to these facilities from 7:00am through 4:00pm on Week-days.
- Al-Noor SS: Reserves the rights from 9:00am through Dhuhr Salah on Sundays.
- No Children under 13 are allowed after Maghrib (or 8pm whichever comes first) unless the facilities are not being used by anyone else.

General guidelines for timing/scheduling:

- Eman School use from 7am to 4pm
- In addition to the above, Organized weekly leagues can be in place: (2hr max)
 - Soccer
 - Badminton
 - Basketball
- One adult of at least 18 yrs of age should be present to supervise at all times before 9pm.
- One adult of at least 21 yrs of age should be present to supervise at all times after 9pm. (including qiyam camps)
- Only a member of Al-Huda can check out Access to the facility and will be responsible for collecting the fees from guests and non-member.
- Booking can be done by emailing to ‘Alhudacomm@gmail.com’ which will be monitored by a designated group of people. The booked programs can be seen on a public Google calendar under the name AlhudaFoundation.Org.
- Special events take precedence over regular programs, but the special events need to be booked at least two weeks in advance. This includes Funded Bookings/leagues.

General Rules:



- The use of the Gym facilities is a privilege not a right, please respect all rules. Misuse of facilities or rules may lead to temporary or permanent expulsion from use of the Gym facilities.
- No food and drink is allowed in the gym area
- No unsupervised children allowed in the Gym area
- Before you can play, you need to sign up for court use.
- Each person cannot sign up for more than 1 hour (unless there is no one else waiting). If during the extension, others arrive, you need to vacate and restore the Gym in 5 minutes.
- Sign-up cannot be for more than 3 days in advance
- Multiple consecutive slots cannot be booked for the same sport unless it is part of an organized weekly league
- Respect other players as they play or practice
- The Gym is for the express purpose of playing or practicing Sports. Other uses of the Gym must be requested; and approved by the BOD.
- No skates, skateboards, bikes or other riding toys will be permitted in the Gym.
- No dunking or hanging by the basketball hoop.
- Proper Sports etiquette must be observed at all times.
- Proper Sports shoes and Modest Sports apparel must be worn while on the Gym as permissible under Islamic guidelines.
- Gathering of mixed genders is not permissible unless all those present are *mahrams* or if it is an organized event for the community.
- Only players are allowed on the court area. Those not playing Sports must remain outside the playing area.
- Players should not interrupt play or distract other players
- No Loud or continued talking or playing of music is allowed
- No Entering or exiting the Gym by walking behind other players unless the check in process is followed to gain access to the Gym
- Members are responsible for paying the guest fee for their guests and must mark “Guest” by the members name on the sign-up sheet.
- Guests must abide by all Sports rules.
- Any of these rules may be changed or modified by the Board of Directors or the Gym Committee.
- Use of Smoking and/or Tobacco Products is not allowed in the premises
- Do not attempt to adjust the equipment. Contact the Sports coordinator if you suspect the equipment needs to be corrected.
- Supplies in the class rooms and cafeteria are for school use and cannot be accessed.
- If you are the last person to leave the Gym at night, please
 - Turn off all lights
 - Ensure all Sports gates are locked and lock the main entrance gate
 - Heating is adjusted to night time levels (if access is available)
 - Restore the equipment used to the designated storage area and clean up the courts.